



Year Three Orientation Class of 2026

July 8, 2024

Welcome

- Jerry Kruse, MD, MSPH; Dean and Provost
- Debra Klamen, MD, MHPE; Senior Associate Dean for Education and Curriculum
- Haneme Idrizi, MD; Associate Dean for Student Affairs





Springfield Memorial Hospital

- Akindele Adaramola, MD, MPH, SFHM
Chief Medical Officer, Springfield Memorial Hospital
- Pam Brown, GME Coordinator
Springfield Memorial Hospital

Mission

Why we exist:

To improve lives and build stronger communities through better health

Vision

What we aspire to be:

To be the health partner of choice

Values

Colleagues commit to:

Safety
Integrity
Quality
Stewardship

Goals

Define what we must do to achieve our mission and fulfill our vision.

Great Colleagues
Great Partner
Great Access
Great Experience
Great Results



Orientation 2024

HSHS Hospital and Clinic Information

- Ashish Tokhi, MD, MSc, CPE

Chief Physician Executive; Hospital Sisters Health System at St. John's Hospital



Our Mission & Vision

Mission

To reveal and embody Christ's healing love for all people through our high-quality Franciscan health care ministry.

Vision

Rooted in our Franciscan mission, we will be the unique, high-quality health system providing exceptional care, centered on the whole person.

Medical Staff Services
Open Monday – Friday, 8:00 a.m. – 4:00 p.m.
217-757-6161



*ASHISH TOKHI, MD
CHIEF PHYSICIAN EXECUTIVE*



*BREANNA NAGEL, CPCS, CPMSM
REGIONAL DIRECTOR*



*KRISTEN MINTON
MANAGER*



*TISA ANDRUSKEVITCH
CREDENTIALING SPECIALIST*



*BONNIE PEARCE
ADMINISTRATIVE ASSISTANT*

Workflow Issues?

Call the Clinical Informatics Lab for assistance.

217-544-6464 x20-67455

Open Monday- Friday 8am-4pm

Help Desk 877-403-4357



Meet the HSHS Physician Informaticists:



Buffy Lael-Wolf, MBA, RN



Cassie Parmenter, RN,
BSN, MBA

Food Service - Lounge



Medical Staff Lounge Open 24 Hours

Complementary Breakfast Bar 6:30 am – 9:00 am

Complementary Lunch 11:00 am – 1:30 pm

Served

Monday – Friday

Beverages, Sandwiches, Salads
Available 24 hours 7 days a week



Food Service - Cafeteria

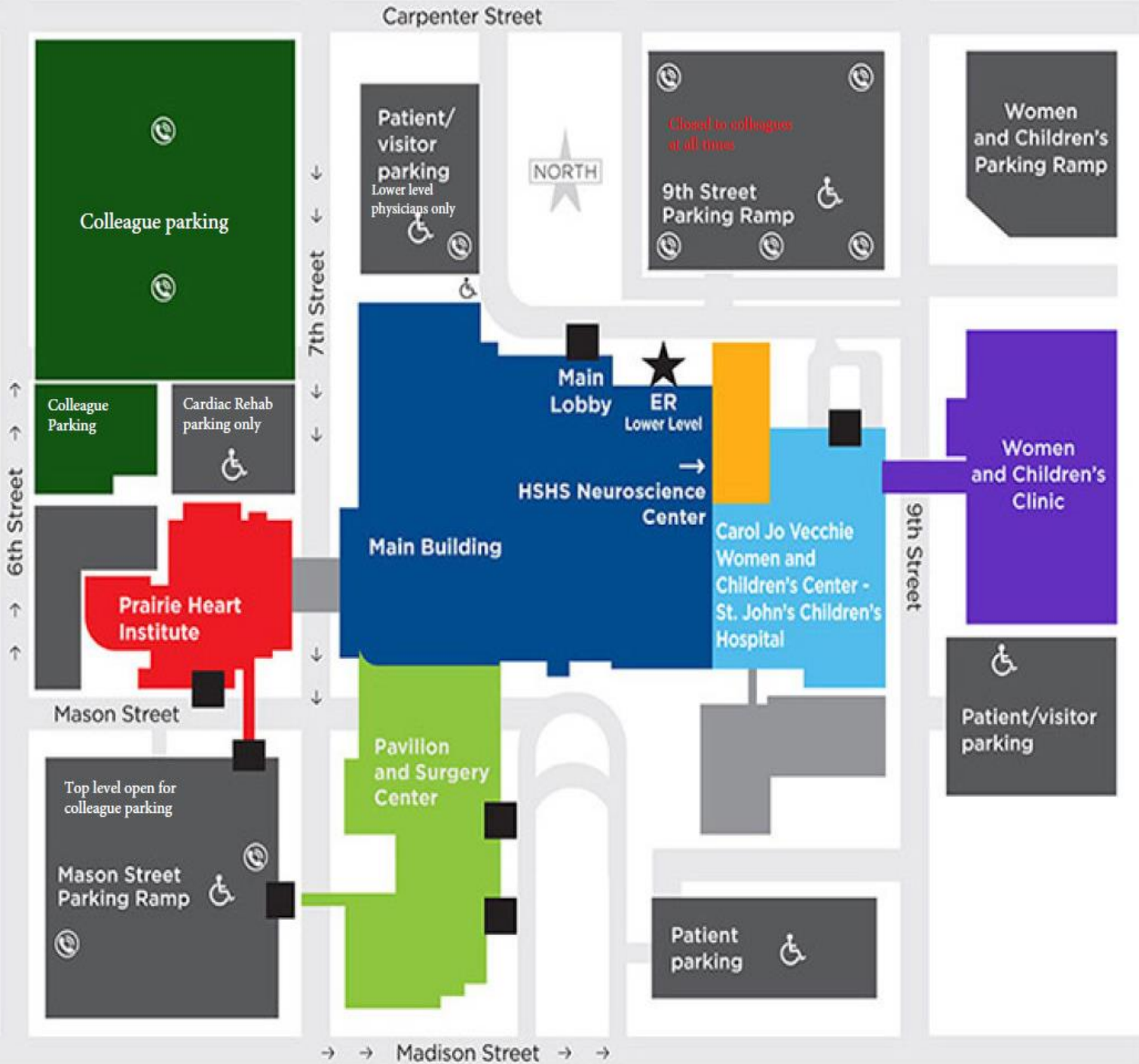
St. John's Hospital Cafeteria Hours of Operation

6 am - 6 pm & 12:30 am - 3 am, Monday – Friday

**6 am - 6 pm, Saturdays and Sundays with a modified menu.
Items include expanded grab 'n go selections, including
microwaveable meals, pizza and soup.**

Vending machines are available 24/7

Located on 1st Floor



Parking

You may park in any colleague parking areas



SIU Medicine

Vidhya Prakash, MD

Chief Medical Officer, SIU Medicine
Associate Dean of Clinical Affairs & Population Health
&
Infectious Diseases Faculty



Y3 Welcome, Introductions & Overview

- **Martha Hlafka, MD; Y3 Director**
- **Chris Reavis, MS; Year Three Curriculum Coordinator**
- **Cherie Forsyth; Y3/Y4 Registrar**
- **Carolyn Holmes, MSN, Nurse Educator, Y3 Support**

Intersession & PEP Period

An additional PEP Orientation will take place in January with more details.

- 3 weeks of Intersession, from March 3 through March 21, 2025
 - 1 week of Vacation / 1 week of Med Hum **(Required / No Time Off)** / 1 week of SCCX & Doctoring & Step II practice
 - Each student has been assigned a track for intersession, check schedules.

	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
	3/3	3/10	3/17	3/24	3/31	4/7	4/14	4/21	4/28	5/5	5/12	5/19	5/26	6/2	6/9	6/16	6/23	6/30
SCCX/DOC/VAC	<h2>Personalized Education Plan (PEP)</h2>																	

- 15 weeks of PEP, from March 24 through July 3, 2025
 - Enrollment in late February
 - 3 NBME shelf exam options available during PEP
 - Additional 3 weeks of optional vacation time available during PEP if no deferrals or required enrichment / make up.



Y3 Advisor

- Should have received your assigned advisor from the OEC
- Expectation that you will meet **monthly** with your Y3 Advisor and have your Clerkship Meeting Log signed off monthly (you will receive it today). You will turn these in prior to the start of intersession period to the OEC for recording of meeting attendance.
 - SMART Goals
 - They will review your progress in the clerkships
 - Can review and discuss your journaling/reflections
 - Resource for you
- Schedule advisor meetings outside of Clerkship / PEP time if possible

Goals

- **Clinical Immersion**
- **Coaching**
 - Longitudinal
 - Reflection
 - Preceptor Based
 - Direct observation
 - Targeted feedback
 - On The Fly Form
 - <https://siumed.mkmapps.com/myprogress/login.aspx>
 - Oral Feedback
- **Individualized Professional Development**

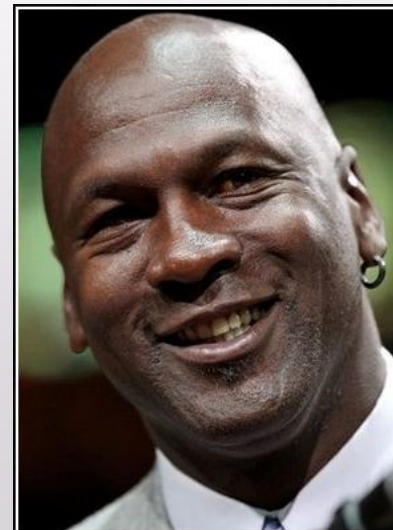
Clinical Immersion

- **Clinical skills development**
 - H & P skills
 - DDX and diagnostic justification
 - Diagnostic and therapeutic plans
- **Communication & interpersonal skills development**
 - OCPs
 - Documentation
 - Healthcare teams / systems
 - Patients, families, caregivers
- **Professionalism and Ethical Development**
 - Patient as person
 - Professional image
 - Personal limitations
 - Recognition of the importance of personal and family roles and the need to balance them with professional demands
 - Bias
 - Ethical dilemmas

Goals

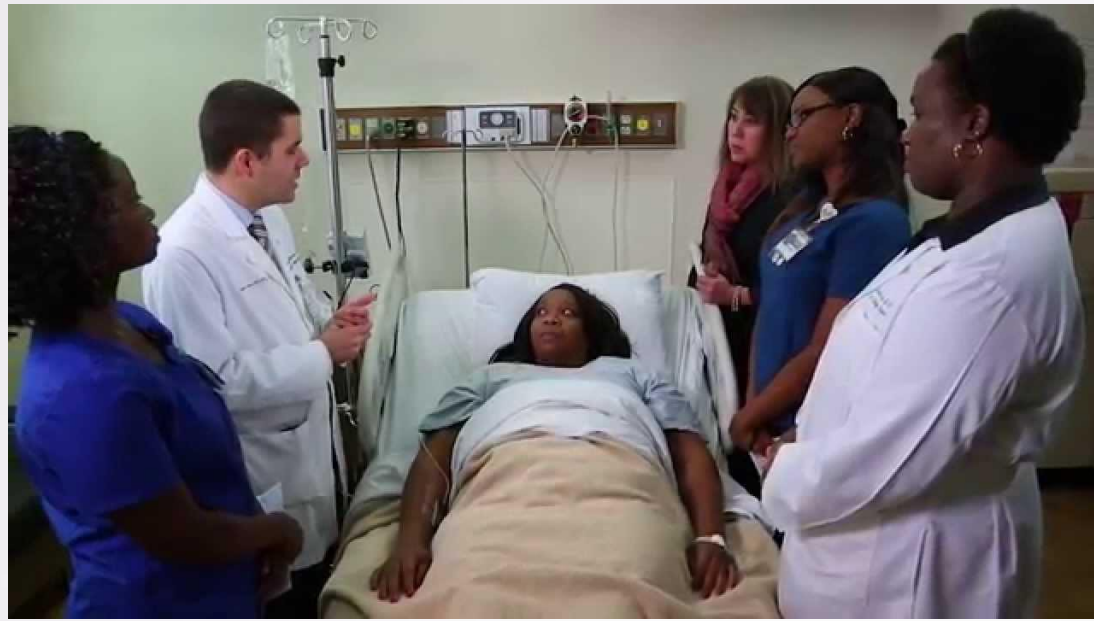
Coaching

- Longitudinal progress toward goals
 - Reflection and action
 - Preparation for SCCX and Step 2
- Preceptor enabled
 - Direct observation
 - Targeted feedback
- Peer supported
 - Collaboration w/ residents



My best skill was that I was coachable. I was a sponge and aggressive to learn.

— Michael Jordan —



Medical Team

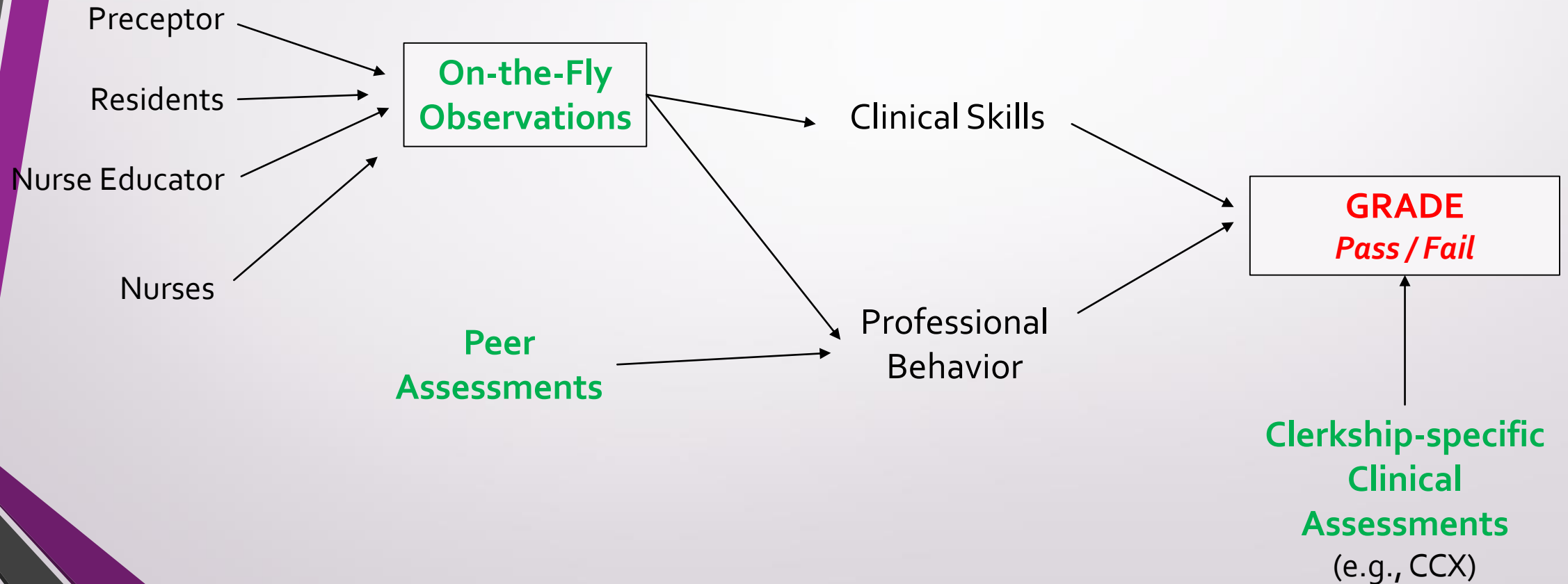


On the Fly Feedback

<https://siumed.mkmapps.com/myprogress/login.aspx>

- Please **tell the story** of something you observed today. In working with your student, what did you notice about his/her... (CHOOSE ONE OR MORE)
- ...oral case presentations?
- ...history taking?
- ...physical examinations?
- ...clinical reasoning?
- ...procedures or skills?
- ...patient notes?
- ...communication with patients, families, and caregivers?
- ...identification of clinical questions and investigation of knowledge gaps?
- ...coachability?
- ...teamwork with other health care professionals?

Assessment Core Clerkship Grades



Summative Clerkship Evaluation

Narrative Assessment from Core Clerkship Director (including information from clinical skills assessments, peer assessments, etc... as applicable)

CLINICAL SKILLS

- Oral case presentations
 - History taking
 - Physical examinations
 - Clinical reasoning
 - Meets expectations**
- Procedures/Skills
 - Patient Notes
 - Communication w/ patients, families, and caregivers
 - Ability to form clinical questions and investigate knowledge gaps
 - Does not meet expectations**

PROFESSIONALISM

- Coachability
 - Meets expectations**
- Teamwork
 - Does not meet expectations**

OVERALL

- Satisfactory**
- Unsatisfactory**
- Incomplete**

RIME

- **Based on narrative comments and clinical skills examination (if applicable), this student is most consistently performing at the level of a(n):**
- Reporter
- Interpreter
- Manager
- Educator



Grade Review Process

Clinical Clerkship Grade Review Process

All students shall be entitled to ask for a review of a final clerkship grade by the department and receive a timely response. All departments shall be required to substantially comply with the following guidelines.

When the final grade for the clerkship is assigned, students will receive e-mail notification from the department indicating that the evaluations are complete and submitted on ePAD (MyProgress).

If a student believes there has been an error in the grading process, or believes the final evaluation does not accurately reflect the performance, the student may speak informally with the faculty to find a resolution. However, the student is not required to pursue an informal review, but instead may request a formal review.

To begin the formal review process, a student must provide the Clerkship Director with a written document that outlines the basis for the request. Unless there are unusual or compelling circumstances, the written request, along with any supporting documentation, must be filed by the student within 30 working days of the official recording of the final grade. The request for review will prompt a review of the student's portfolio. The outcome of this review will be shared with the student before any change in evaluation is submitted to the Office of Student Affairs. The Clerkship Director, in writing, must respond to the student's request within 10 working days of receipt of the request for review.

Should the student wish to have further review of the Clerkship Director's decision, a written request for grade review will be submitted to the Chair of the Department within 10 working days of the decision of the Clerkship Director. The Chair of the Department must respond, in writing, to the request for review within 10 working days of receipt of the request for review. The decision of the Chair of the Department will be submitted as the final grade

Remediation Periods

- Remediation will take place during the PEP or as designated by the Clerkship Director / SPC

Dean's Letters (MSPEs)

- Longitudinal narrative of performance during core clerkships to be included
 - *Emphasis will be on demonstrating coachability and growth, professionalism, and fit to the clinical learning and practice environment*



Professional Conduct & Expectations

Three Fundamental Principles of Professionalism

- **Primacy of Patient Welfare**
 - Patient interest always outweighs social, administrative, financial pressures
- **Patient Autonomy**
 - Physicians must openly share information with patients and provide guidance regarding the optimal course of action
 - Patients have the right to make decisions about their care and may accept or refuse any recommended treatment
- **Social Justice**
 - Promote fair distribution of resources and eliminate health care discrimination

Professionalism in Medicine

- Altruism
- Accountability-- to patients, society, the profession
 - Inform, be honest, acknowledge mistakes
 - Reduce error and minimize over-use of resources
 - Participate in self-regulation
- Excellence
- Duty
 - acceptance of a commitment to service
- Honor and Integrity
- Respect for others

ABIM, Project Professionalism, 1995

http://www.siumed.edu/oec/HANDBOOK/student_handbook/html/honor_code.html

<http://intranet.siumed.edu/siumedicine/docs/professionalism.pdf>

Professional Conduct in Practice

- Be respectful to everyone
- Honor patient confidentiality
- Adhere to dress code and hygiene
- Address patients and families professionally, typically by title and surname
- Be unbiased of lifestyle, cultural, religious, & racial characteristics
- With patients:
 - Knock & ask permission to enter room, introduce yourself showing ID badge, sit down, smile if appropriate, explain your role, wash hands, appropriately drape

Professional Conduct in Practice

- Arrive early
- Volunteer to help... anyone
- Be resourceful
- Take initiative, expectation is no downtime
- Stay late – leave only when the work is done
- Ask questions
- Don't be afraid to say "I don't know"
- Be prepared to make mistakes
 - Acknowledge them
 - Learn from them
- Be a TEAM PLAYER
 - Pull your own weight

Professional Conduct - Faculty Comments

- Personal use of cell phones and other electronic devices
 - Texting during rounds, conferences and clinics
- Food or drinks on rounds and in clinical areas
- Physician lounge is a **privilege** open as directed by the hospital teams, usually upon invite from the team (Do not linger in the lounge, student table discouraged (relationships are built with the team by being with your team), and do not take food home or abuse the privilege.)

Professional Conduct

EHR Documentation

EHR Documentation

- Do not Copy and Paste (All Documentation must be your original work)
- H & P's & Patient Encounters should be conducted on real patients (AI or paper case patients do not count)
- Adhere to EHR Guidelines & Policies
- Matt Collins in OEC for EHR Issues at 217-545-6963 or mcollins86@siumed.edu
- EHR Refreshers & Tutorials - <https://www.siumed.edu/oec/ehr-electronic-health-record>

Professional Conduct AI Assistance In The Clerkship



- AI use for the production of curricular assignments or official documents equates to plagiarism within the Code of Conduct

SIU Dress Code

- White coats & closed-toe shoes in clinical areas at all times
- Scrubs are for the OR and hospital shifts only. Expectations vary per clerkship. Professional attire is expected in all clinics.
- Limit perfumes, after shaves, hair products
- NO nail polish or artificial nails
- NO: sweats, miniskirts, halter/tube tops, t-shirts, tank tops, shorts, see-throughs, leggings, jeans, low cut garments, midriff or cleavage
- Sleeveless garments in non-clinical areas only
- No loose jewelry or ties on EM/PEDS/PSYCH – safety

[Organizational Dress Code Policy](#)

Professional Dress – Operating Room Restrictions

- No jewelry (wedding rings, bracelets, necklaces) -- except anesthesia can wear watch
- A tee shirt can be worn only if completely covered by scrubs
 - Warm up jackets available
- No nail polish of any kind
- No acrylic nails



Student Clerkship Time Expectations

Clerkship Deferral Policy

- Deferrals only allowed under special circumstances
- Deferral requests submitted to Office of Student Affairs
- Deferred clerkships are completed during PEP
- Deferral of 2 clerkships results in student being required to complete an additional ICE during Y4, with a consequent increase of required elective time to 34 weeks.
- Deferral of more than 2 clerkships may require a leave of absence.
- See Y3 Policies and Procedures for details.

Student Work Hours

- This policy shall apply to all Core Clerkships and PEP Selectives taken during Year Three.
- During a Core Clerkship or PEP Selective, students will not spend on average more than **eighty (80) hours per week** in required clinical and educational activities.
- Required activities include, but are not limited to, formal didactic teaching, hospital rounds and activities, out-patient clinic attendance, in-house and at home call, and attendance at examinations.
- Required activities **do not include** personal study time or optional educational experiences.

Clerkship/PEP Time Off & Vacation

- **Days Off / All Absences:** All time off & absences, Sick, Appointments should be submitted & requested via the (Time Off) link for documentation.
 - Known Absences and Time Off Requests should be submitted no later than **4 weeks** prior to the requested date via “**TIME OFF REQUEST**” link Y3 Webpage.

[Time Off Request / Absence Form](#)

- If request is able to be granted, you may be required to make up the days off.
 - Acceptable vs unacceptable request are determined by the clerkship (Hair done, ski trip, conference attendance...)
 - Make up time/incomplete clerkships: If make up time cannot be completed during the clerkship, it must be completed during vacation time, often in the PEP.
- **Vacations**
 - December, 23, 2024 – January 5, 2025 (Return 1/6/2025)
 - 1 week during the 3-week intersession period (Mar)
 - May take up to 3 weeks off during the PEP (If no deferrals / remediation requirement / Make Up)
- **Holidays (Y3 Recognized)**
 - Thanksgiving (Nov. 28– 29- Weekend off), Holiday Break-Two Weeks (week 25/26), MLK Day – January 20, 2025, Juneteenth – June 19, 2025
 - Labor Day, Veteran’s Day, Memorial Day all other holidays – At the discretion of the clerkship (Do not assume you will have off other designated holidays)
- **Weekends**
 - As per individual clerkships (**Do not assume you will have weekends off; should you need off make request via the absence link.**)

Guidance for Extracurricular Activities

- Clerkship activities are required. Students are not allowed to leave clerkship activities for extracurricular interests (No shadowing or participating in other clinical activities).
- Students are NOT allowed to seek alternate clinical experiences outside of their scheduled clerkship activities, including during free time.
- Conference attendance:
 - Students may request an absence to participate in a professional conference only if they are giving a presentation, are on the conference planning committee, or has other official duties related to the organization and/or conference. General conference attendance is not considered a reasonable reason to miss required clerkship activities. Absence requests are not guaranteed and should be submitted to the appropriate Core Clerkship Director or PEP Director for consideration **no later than FOUR weeks prior to the start of the rotation.**

Audio/Visual Taping of Educational Activities

- Seek permissions before recording or photographing any educational activities

Audio and Visual Recordings

- Students with documented disabilities may be granted allowances to record sessions that go beyond guidelines set by the EPC or the Y3CAC. They must notify the faculty that they are recording, but they can record sessions under their documented / granted allowances.
- Patient confidentiality in ALL years of the curriculum is paramount and no recording should compromise or violate that. HIPAA guidelines are in place at all times.
- With the exceptions stated above, the policy is to record all faculty resource sessions using Echo360 lecture capture software unless a faculty member prefers not to be recorded. Links to the recordings will be posted to the online course. Guest speakers will not be recorded. Student volunteers will be trained by IRC to use Echo360. Faculty may edit recordings. Faculty may opt to post pre-recorded versions of their resource sessions or annotated PowerPoint presentations/transcripts in lieu of live audio recordings. It should be noted that faculty or staff may misspeak in any session. Students should ask faculty to clarify any points of confusion, either in person or on the Discussions forum. Students should also check the Discussions forum for any clarifications or corrections posted by faculty.
- **NOTE: With the exception stipulated in numbers 1-3, students are not allowed to make their own recordings in any media format. Failure to follow this policy will result in referral to the Student Progress System.**



Student Health, Wellness and Academic Services

Student Wellness & Supportive Services

Behavioral Health Program Supervisor

SIU School of Medicine | Dept of Family & Community Medicine

Stephanie Forgas - sforgas94@siumed.edu ; 217-757-8137

- Counseling to all students, free of charge.
- Services are confidential
- To obtain services anytime

If in crisis contact the **National Suicide Prevention Lifeline 800-273-8255**
or the **crisis text line at 741-741.**

STUDENT WELLNESS IS A PRIORITY

- **Student Wellness Room 2238 (2nd Floor near tutor rooms)**
 - (OEC / Security Can Open Room should it be locked)
- **Other Wellness Resources and Strategies**
 - cHop
 - Medical Humanities



Timely Care



It's for Students.

FOR FREE.

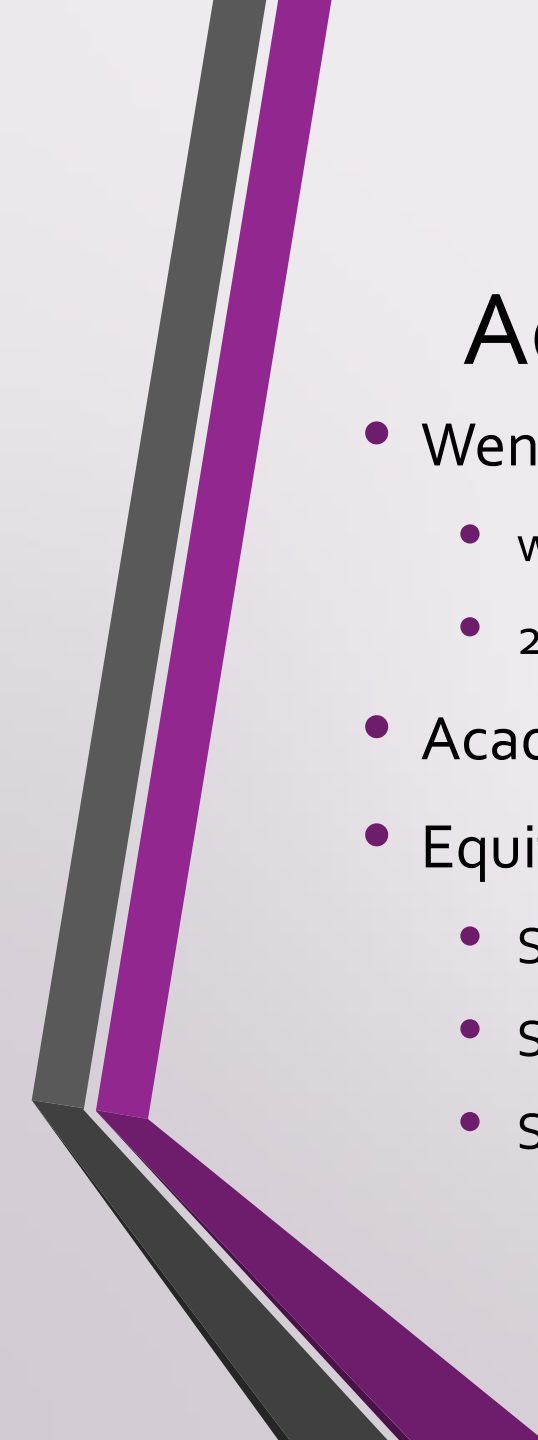
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@timelycare



@timely_care



Academic Coaching and Equity Response

- Wendi Wills El-Amin, MD
 - wel-amin@siumed.edu
 - 217-545-7334
- Academic Strategy Support Services
- Equity Response Team (Listen/Protect/Connect)
 - Services to those impacted by bias
 - Supportive safe space
 - Strategies against microaggressions



Death & Critical Incident

- Experience a Traumatic Event
- Coping with stressful events (Acute Stress Reaction / Triggers / PTSD)
- Managing your health and safety
- Never be afraid to ask for help...

Student Abuse and Reporting

- Report It...
- SIUSOM Policy - To provide a fair and open learning and working environment, Southern Illinois University School of Medicine faculty and students shall observe the Standards of Conduct approved by the Executive Committee on June 19, 2000. <https://www.siumed.edu/student-handbook-standards-conduct.html>
- Report to Clerkship Director/Nurse Educator, Y3 Director (Dr. Hlafka), Dr. Idrizi or Dr. Klamen
- Report Anonymously via the HIVE at Alert, or any student feedback form for End of Clerkship or end of year Y3 Appraisal.



ALERT

- If you have a student concern or complaint to report, go to ALERT
 - QR Code located on your badges
 - Link located on the HIVE
 - Or Scan & Save this QR code



Questions/Resources

- Please contact Martha Hlafka, MD, Year 3 Director
 - mhlafka@siumed.edu (217-545-0170)
- Individual Clerkship / PEP Directors and Nurse Educators
- Other contacts include:
 - Chris Reavis, Year 3 Coordinator (creavis@siumed.edu) (217-545-4187 or Cell-217-725-8108)
 - Debra Klamen, MD, MHPE (dklamen@siumed.edu)
 - Haneme Idrizi, MD (hidrizi24@siumed.edu)
 - Cherie Forsyth (cforsyth@siumed.edu)
 - Carolyn Holmes, MSN (cholmes@siumed.edu)
 - Class of 2026 Y3 Rep – Zoe Weld (zweld89@siumed.edu)



**WORK
HARD**

BUT REMEMBER TO

HAVE FUN

!!



Topical Information



Population Science Streamer In The Third Year – Meredith Volle, MD

PSP in Year 3



SIU MEDICINE
POPULATION SCIENCE
& POLICY

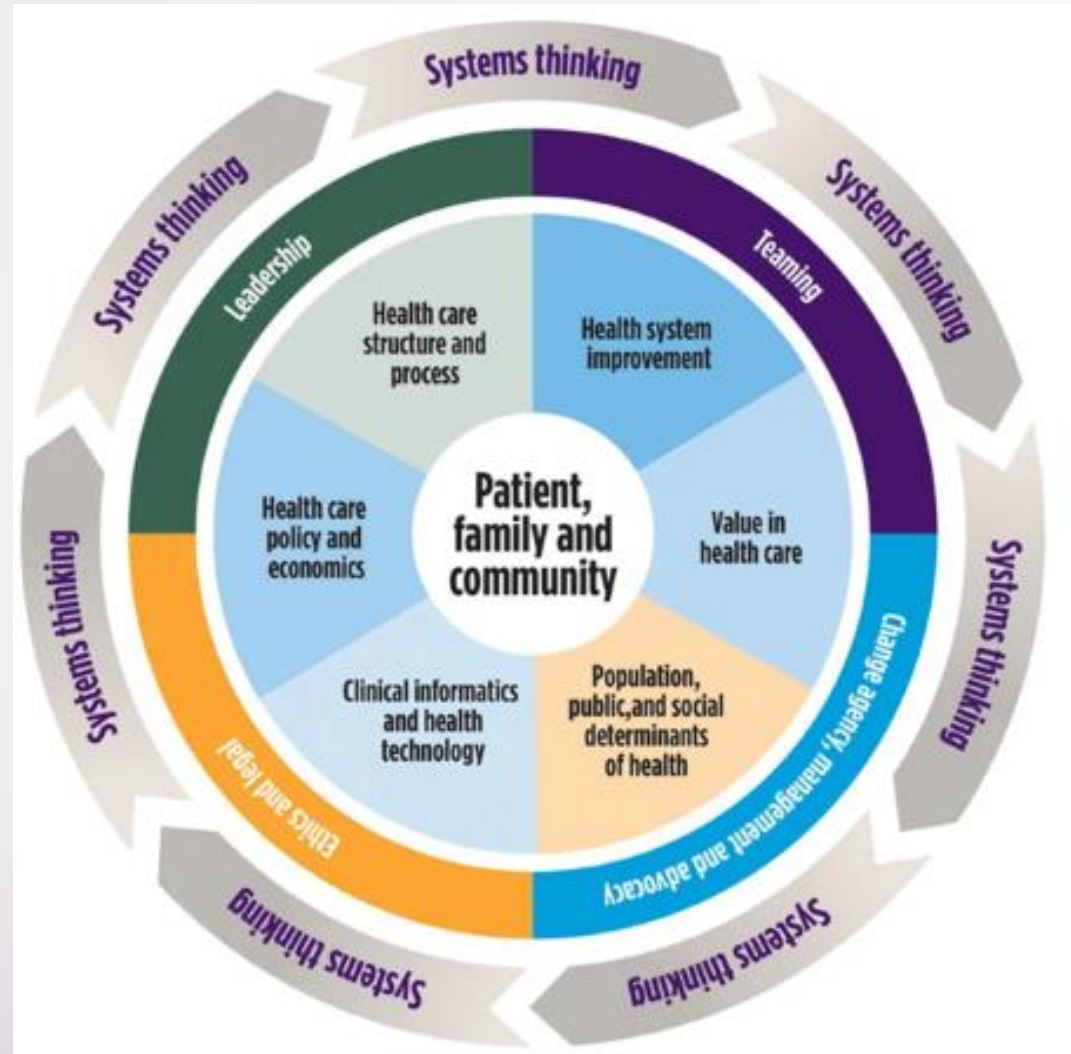
Why?

- Foundations in Y1 and Y2
- What does it look like in clinical practice?

PSP in Practice



SIU MEDICINE
POPULATION SCIENCE
& POLICY



citation: Skochelak SE, Hammoud M, Lomis, KD Lawson LE, Starr SR, Borkan JM, Gonzalo JD, Health Systems Science. 2nd ed. Philadelphia, PA: Elsevier; 2020

PSP in Practice: Clerkships

Specialty-Specific Health Systems Science Focus

PSP in **Emergency Medicine**
Teaming and Health Care Policy

PSP in **OBGYN**
Disparities in Maternal Health

PSP In **Family Medicine**
Clinical Informatics

PSP in **Pediatrics**
Social Determinants of Health

PSP in **Internal Medicine**
What is “Value” in Health Care

PSP in **Psychiatry**
Stigma and Mental Health

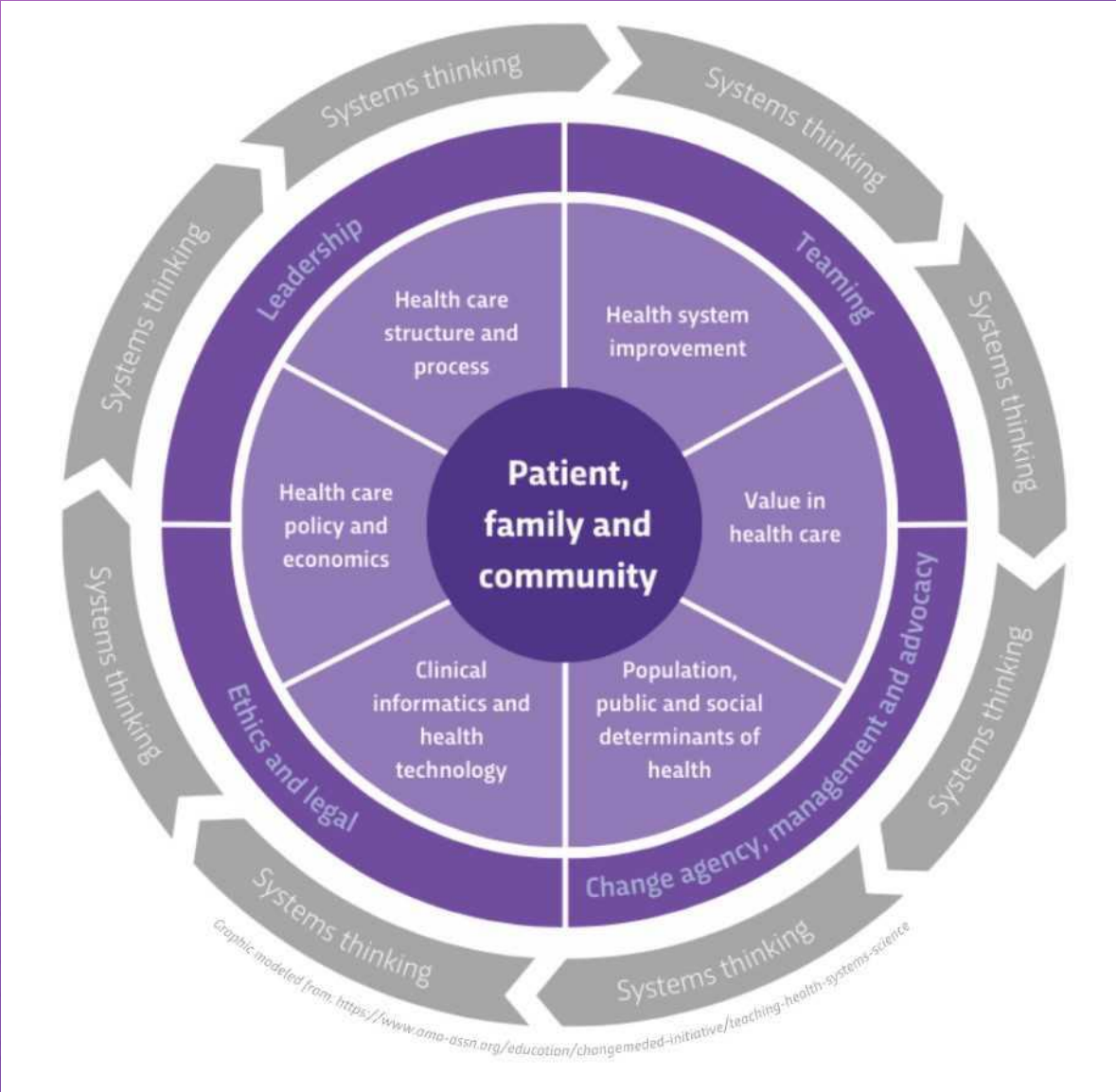
PSP in **Neurology**
Health Law and Ethics

PSP in **Surgery**
Nutrition & Surgical Differences

PSP in Practice

Psychiatry
Neurology
Surgery
Family
Medicine

Emergency
Medicine
Internal
Medicine
Pediatrics
Obstetrics &
Gynecology



Reminders

- Topics encountered in all clerkships
- Surveys pre and post
- Ask questions!



Psychological Safety Macy Grant – Kevin Dorsey, MD

Psych Safety vs Specialty Interest

Dept	LEAST	MOST	specialty interest
A	19	1	0
B	6	3	3
C	3	9	6
D	1	3	5
E	1	2	2
F	0	8	1
G	0	9	4
H	0	10	5


Surgical Skills Lab Pre- Clerkship Survey

- To assess effect of attendance at surgical skills lab
- For those who attended and those who did not
- Personal information only used for analysis purposes. Not distributed or used for evaluation purposes in any way





Primary Care Access to Healthcare Services – Tara South, FCM



Employee Health – Dena Wegner, RN

Class of 2026 Clerkship Reporting Plan

Emergency Medicine:

Monday, July 8, 2024 – 10:45 AM – Memorial Learning Center (MLC) Room 2D; 2nd Floor

Family and Community Medicine:

Monday, July 8, 2024 / 10:30 AM

FCM Core Office (520 N. Fourth Street); Family Medicine Resident Conference Room.

Students may park on the South side of the lot towards the back of the lot. The front of the lot, towards the entrance, and the West side (Fourth Street side) is for patient parking. Enter through the main lobby- to the second floor admin offices. Orientation will take place in the Resident Conference Room.

Internal Medicine:

Monday, July 8, 2024 / 10:45 AM – D443 Springfield Memorial Hospital; 4th Floor (Use Garden Elevators)-Lunch Provided

Neurology:

Monday, July 8, 2024 / 1:00 PM – Memorial Learning Center (MLC) 1st Floor Lobby

Obstetrics & Gynecology:

Monday, July 8, 2024 / 10:30 AM – Dirksen Conference Room

Pediatrics:

Monday, July 8, 2024 / 1:00 PM – Women and Children's Clinic Lobby at 400 N. 9th Street (building across from the Children's Hospital). Park on top level of WCC garage right next to the building. Clerkship staff will meet you in the lobby area.

Psychiatry:

Monday, July 8, 2024 / 12:00 PM – 319 East Madison, Centrum Building 3rd Floor, Room 3086. When you arrive, please park in the lot behind the building and then enter the door in the back with the ramp. You will not need a code to enter the first door and the second door's code is 31545. After getting off the elevator on the 3rd floor, turn left and proceed to the administrative psychiatry receptionist. (The door is the second to the last on the right.) The receptionist will direct you to the meeting room.

Surgery:

Monday, July 8, 2024 / 12:30 PM – Memorial Learning Center (MLC) Room 3D; 3rd Floor